

Garden Suburb Junior School

Childs Way • London • NW11 6XU



Tel: 020 8455 3269 • E-mail : office@gsjs.barnetmail.net • Website : www.gardensuburbjunior.co.uk

Head Teacher: Mrs Eileen Bhavsar BA (Hons) MSc • Deputy Head Teacher: Mrs Lisa Berger BEd (Hons)
Administrator / School Business Manager: Ms Andrea Bailey

29th August 2025

Dear Parents/Carers

Welcome to the new academic year!

I would also like to extend a very warm welcome to all of the new families who will be joining the school.

The first day for the children is Tuesday 2nd September.

Y4, Y5, and Y6 will have their soft start as usual from 8:45am.

Y3 children

- Should arrive from 8:45am too but line up in the playground in their class groups.
- Parents should come into the playground and wait with their child. School staff will be there to support you and the children getting to the correct line.
- The Year 3 children will wave goodbye to their parents and go into school with their class teacher at 8:55am.
- After the first day the Y3 children will soft start from 8:45am like all other year groups.

Please note : Y4 is the only year group having PE on the first day back.
Y5 will need PE kit on Thursday and Friday during the first week back.
See PE days for each year group below.

School Lunch

All children are still eligible for **Universal Free School Meals**. If your child prefers to bring in their own packed lunch, that is also fine.

The teachers will take a lunch register in class so **please ensure that your child is clear if they are having a packed lunch**. Moving forward, you will then need to keep the school informed in advance of any changes to lunch arrangements by emailing Mrs Alvares welfare@gsjs.barnetmail.net.

School Uniform

Children should start the school day looking clean and smart and wearing the correct uniform. Class teachers monitor uniform very closely. Please ensure that hair clips etc., are in school colours and not too decorative. Socks and tights should also be in the correct school colours. Full details of our uniform can be found on the website: <http://www.gardensuburbjunior.co.uk/page/?title=Uniform&pid=244>

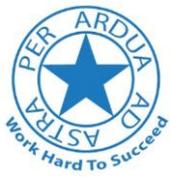
Attendance and Punctuality

School starts at 8:55am and your child is late if they arrive after this time.

Mrs Alvares manages attendance and she should be informed by email welfare@gsjs.barnetmail.net before 9am if your child is not well enough to attend school.

Please also email the school, in advance, should you need to request absences for any other reason e.g. for religious festivals, school visits and medical appointments.





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The end of the school day:

Y3 and Y4 – 3:20pm

Y5 and Y6 – 3:25pm

For safeguarding reasons, parents are asked to wait until all children have been dismissed before trying to talk to the class teacher.

We have our designated 'parent waiting area' marked by a red line in the playground to support with ensuring the safety of your children. **In order to safeguard your children, parents are asked not to cross the red line.** Please also ensure that children (especially younger siblings) do not play on the equipment, scoot or ride their bikes in the playground.

Lone Travellers - Parents need to complete a 'Lone Travelling' form if children are travelling to or from school without an adult. **This is only permitted for Y5 and Y6 pupils.** All Y5 and Y6 children will bring home a Lone Traveller form to complete on Tuesday. Forms can be requested from Mrs Alvares welfare@gsjs.barnetmail.net if arrangements change throughout the year.

Mobile Phones

Most schools now are **not** allowing pupils to bring in mobile phones for safeguarding reasons. Exceptional circumstances will be considered for Y5/Y6 pupils and a request should be put in writing using our 'Mobile Phone Parental Request Form'. Smart phones with cameras and access to the internet will not be permitted.

PE Kit – It is important you make a note of your child's PE days

When your child has PE, **they need to come into school wearing their PE kit.** They will wear it for the whole day. If you have not yet purchased the new PE Kit, please ensure that your child wears plain blue coloured track suit bottoms (no branded kit). Our aim is that over time everyone will purchase the school kit, as they will get a lot of wear out of it.

Year 3 Monday and Wednesday

Year 4 Tuesday and Thursday

Year 5 Tuesday and Thursday (No PE on Tuesday in the first week. Kit will be needed on Friday instead.)

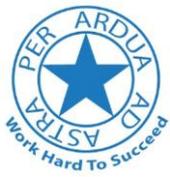
Year 6 Wednesday and Friday

Arbor– Keep informed!

If you need any help activating or logging in to your account, please contact the school office as soon as possible: admin@gsjs.barnetmail.net.

Newsletters will be sent electronically **every Friday by email** - please look out for them! Arbor is used for all other communication from the school, including emergency messages regarding school closures etc., either by text, or by email. It is your responsibility to keep your Arbor account updated with any contact detail changes. **Please remember to also notify the school office with changes in contact details for our own records system.**





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Making contact with the school

We always like to hear from parents and carers in our community but would ask that all **non-urgent** messages be sent to the school by email and directed to the following contacts below:

Emails for class Teachers: Please note: due to teaching commitments, class teachers may not be able to view or respond to emails on the day that they are sent. Urgent messages should go to Welfare or the school office.

Class Teacher	Email
Year 3	
Miss I Clarke (Year Group Leader)	3S@gsjs.barnet.sch.uk
Ms N Aziz	3G@gsjs.barnet.sch.uk
Year 4	
Mr J Morrissey (Year Group Leader and Assistant Head)	
Ms C James	4J@gsjs.barnet.sch.uk
Miss E Woods	4S@gsjs.barnet.sch.uk
Miss P Bowry	4G@gsjs.barnet.sch.uk
Year 5	
Mrs K Margolis (Year Group Leader)	5S@gsjs.barnet.sch.uk
Miss E Bannan	5G@gsjs.barnet.sch.uk
Miss B O'Connor	5J@gsjs.barnet.sch.uk
Year 6	
Mrs L Berger (Year Group Leader and Deputy Head)	
Miss J Jouhal	6G@gsjs.barnet.sch.uk
Miss N Fernando	6S@gsjs.barnet.sch.uk
Miss H Buck/Miss G Atkinson	6J@gsjs.barnet.sch.uk

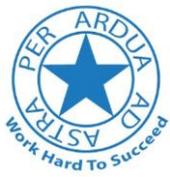
Welfare, attendance, absence, pick-up arrangements Mrs Alvares, welfare@gsjs@barnetmail.net

Senco Support: Mrs Goldman - senco@gsjs.barnetmail.net

Clubs, Arbor queries and Free School Meals enquiries - admin@gsjs.barnetmail.net

Other messages and to contact the Head Teacher or a member of the Leadership Team please email Ms Bailey, our business manager: - office@gsjs.barnetmail.net





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Extra- Curricular Activities

Most extra-curricular activities will start week beginning 8th September (please check booking information)

Gymnastics (all Year groups)	Monday
Football Year 3 and Year 4	Monday
Little Voice – singing/drama	Monday
Football Year 5 and Year 6	Tuesday
Taekwondo (all year groups)	Tuesday
Science Club Y3 and Y4	Tuesday
Dance Club (all year groups)	Wednesday
High 5 (Netball) Year 5 and Year 6	Thursday
Ukulele Club Year 3 and Year 4	Thursday
Spanish Year 5 and Year 6	Thursday
Gymnastics (all Year groups)	Friday

Lunch time clubs Chess clubs (starts week beginning 11th September), choir.

Funtime - Breakfast and After-School Clubs (ChildCare) - Starts from Tuesday 2nd September

Funtime is open for both breakfast and after school club. Due to the fact that there is a limit to group sizes, all places MUST be booked and paid for in advance.

Contact Sharon on 07506 030 037 or email Shaz.Funtime@outlook.com

The staff and I look forward to working in partnership with you throughout the year and to seeing you all on Tuesday 2nd September.

Kind regards

E. Bhavsar

Mrs Eileen Bhavsar
Head Teacher

