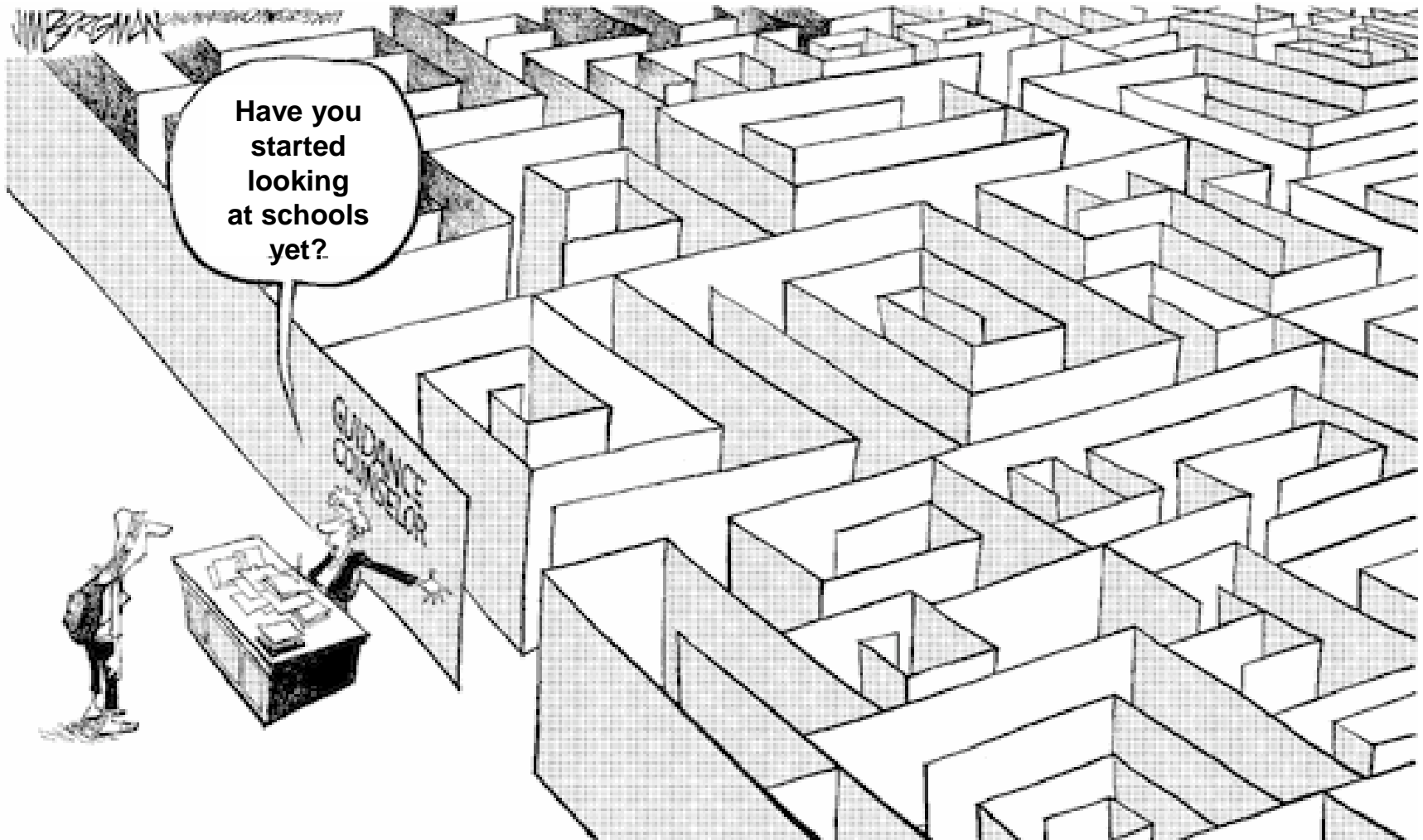




# **Transfer to Secondary School September 2025**

# Choosing a school



# Choosing a school

How do I know  
which school is  
right for my  
child?

Who can help  
me make that  
decision?

# Choosing a school

## Talk to your child

- find out what they want
- consider how they will travel to school





## EHCP Pupils

If your child has an education, health and care plan (EHCP), you will follow a different process and any queries you have about your child's transfer to secondary school should be addressed to the SEN Team. For more information visit

[www.barnetlocaloffer.org.uk/](http://www.barnetlocaloffer.org.uk/)

# Choosing a school



Visit the schools



Attend open evenings



Talk to the teachers



Talk to the pupils

# Choosing a school

Read the school prospectus

It will have detailed information about:

- how the school is run
- which subjects are taught
- the admissions criteria

The prospectus will be **available at the open evenings.**

You can also **download from the school website.**



**School Prospectus**

# Choosing a school

## Read the secondary education guide

(published by your home local authority)



The 2025 guide will be available online, in **September 2024**

Download Barnet's guide from the Local Authority's [website](https://www.barnet.gov.uk)





# Visiting Schools is very important

- Open evening events will be published soon
- Keep the school informed if you are taking your child out of school for visits
- Don't take the whole day out of school if you can avoid it
- Absence to prepare/have tutoring cannot be authorised

# Choosing a school

## Talk to the Customer Service Team

- the team can offer you advice and answer your questions
- how do I contact them?
  - **tel: 020 8359 7651**
  - **[Contact Us online](#)**

If you live outside Barnet, visit your Local Authority's website



# Choosing a school



**Look at performance  
information online**

**the latest Ofsted reports are  
available from the Ofsted  
website [www.ofsted.gov.uk](http://www.ofsted.gov.uk)**

**achievement and attainment  
tables are available at  
[www.gov.uk/school-performance-  
tables](http://www.gov.uk/school-performance-tables)**

# Choosing a school

**Look carefully at the admission criteria for each school**

- selection by aptitude
- faith criteria
- siblings
- distance



**Remember most schools get more applications than they have places available.....**

# Choosing a school

## Geographical distance for most schools that were unable to offer to all applicants on Secondary National Offer Day 2024

Name of School	Furthest distance offered (Miles)
Archer Academy	0.223 (N2) 1.295 (N3) 1.038 (NW11)
Ark Pioneer	1.409
Ashmole Academy	0.534
Christ College, Finchley	1.39
The Compton School	1.008
East Barnet	1.05
JCoSS	1.099
Mill Hill High	1.078
Queen Elizabeth's Girls'	4.263
Saracens High	0.928
The Totteridge Aacdemy	1.546
Wren Academy	0.359

Full Secondary 2024 Allocation Table can be viewed at:

<https://www.barnet.gov.uk/schools-and-education/school-admissions/apply-secondary-school/transferring-secondary-school>

# How do I apply?

## How soon can I apply?

The application process begins on  
**1 September 2024**



## Where do I apply?

apply online at [www.eadmissions.org.uk](http://www.eadmissions.org.uk)



# How do I apply?

## How many schools can I apply for?

You can apply for up to **six** schools

You must rank the schools in your order of preference

It is important to think carefully about the order as you will not be able to change it after the closing date

## Can I apply to schools outside Barnet?

Yes, you should include all your preferred schools, whether inside or outside the borough where you live

# How do I apply?

## Choosing school preferences sensibly

- if you only list one school, it will not increase your chances of getting a place at the school and your child will be considered for that one school only
- if this is unsuccessful, you may miss out on an offer which could have been made at another school which may no longer be available
- it is important to make realistic school choices to avoid disappointment
- check how places were offered last year, but remember the cut-off distances are just a guide and will change every year
- just because you live nearer to the school than the last child offered a distance place last year, it doesn't mean your child is guaranteed a place.





# How do I apply?

## Do I need to fill in any other forms?

All voluntary aided schools and some foundation schools, free schools & academies will ask you to complete a **Supplementary Information Form (SIF)**

- the SIF will ask for additional information, for example
  - faith schools will ask about church attendance and require a priest's reference
  - selective schools may ask about any medical condition that needs to be taken into account at the test and they may also require a photograph
- Jewish schools will also ask you to complete a **Certificate of Religious Practice (CRP)**, which must be signed by a Rabbi
- SIFs and CRPs **must** be returned to the individual schools

# How do I apply?

## What else do I need to provide?

### Proof of address

- your child's **main address** must be used on the application form
- you **must not** use a temporary address or an address of convenience, such as a child minder's address, a business address or the address of a relative or friend
- if you own a property previously used as a home address and apply from another address, the second address may be treated as an address of convenience
- if you have moved within the last two years you may be asked to provide proof of the new address and proof that you have disposed of the previous property
- any address suspected of being used to gain advantage of securing a place at a preferred school, will be investigated and may be rejected.

# Fraudulent addresses

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Each year a small number of parents provide a false address to get a school place

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In doing so they could be **depriving your child** of their rightful place

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Providing false information is a **criminal offence**

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If you know someone who intends to use a false address, you can **report this in confidence**

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Report it online to the **Corporate Anti-Fraud Team** at [www.barnet.gov.uk/anti-fraud](http://www.barnet.gov.uk/anti-fraud)

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call the **fraud hotline on 020 8359 2007**

# Selection Tests

**Schools must give parents the test results before the closing date for applications**

- applications to sit the tests should be made directly to the individual school



# Selection Tests

## When will the tests be held?

- **Selection tests** for Barnet schools (*Ashmole Academy, Friern Barnet, The Henrietta Barnett, Mill Hill County High, Queen Elizabeth Boys', St Mary's & St John's CE, St Michael's Catholic Grammar*), will be held from **May to September 2024**
- **St Mary's & St John's CE, Hendon** no longer require prospective pupils to take aptitude banding tests

# Selection Tests (Barnet Schools)

(please check individual school websites for updated information)

School	Entrance / Aptitude Test	Application Dates (2024)	Test dates (2024)
<a href="#">Ashmole Academy</a>	Musical Aptitude	<b>Applications open:</b> 8th January  <b>Closing date:</b> Friday 17th May	Musical Aptitude Listening Test: Sunday 9 <sup>th</sup> June
			Musical Aptitude Auditions Tuesday 2 <sup>nd</sup> – Thursday 4 <sup>th</sup> July
<a href="#">Friern Barnet</a>	Enhanced Arts Programme	<i>Check school website for updates</i>	
<a href="#">The Henrietta Barnett</a>	Academic Selection Test	<b>Applications open:</b> Monday 15 <sup>th</sup> April  <b>Closing date:</b> Friday 12 <sup>th</sup> July (5:00pm)	Round One: Tuesday 3 <sup>rd</sup> & Wednesday 4 <sup>th</sup> September
			Round Two: Early October

# Selection Tests (Barnet Schools)

(please check individual school websites for updated information)

School	Entrance / Aptitude Test	Application Dates (2024)	Test dates (2024)
<a href="#">Mill Hill County High</a>	Technology Aptitude Test	<b>Applications open:</b> Friday 22 <sup>nd</sup> March  <b>Closing date:</b> Friday 10 <sup>th</sup> May (3pm)	Saturday 14 <sup>th</sup> September
	Music Aptitude Test		Saturday 8 <sup>th</sup> June, Saturday 15 <sup>th</sup> June, Sunday 23 <sup>rd</sup> June and Sunday 30 <sup>th</sup> June
	Dance Aptitude Test		Sunday 9 <sup>th</sup> June Saturday 29 <sup>th</sup> June
<a href="#">Queen Elizabeth Boys</a>	Academic Selection Test	<b>Applications open:</b> Wednesday 1 <sup>st</sup> May  <b>Closing date:</b> Friday 12 <sup>th</sup> July	Wednesday 18 <sup>th</sup> September  Thursday 19 <sup>th</sup> September
<a href="#">St Mary's &amp; St John's CE</a>	Music Aptitude test 1	<b>Applications open:</b> Monday 15 <sup>th</sup> April  <b>Closing date:</b> Tuesday 4 <sup>th</sup> June	Tuesday 11 <sup>th</sup> June
	Music individual Assessment for Aural test		Thursday 20 <sup>th</sup> June
	Dance Aptitude test		Thursday 13 <sup>th</sup> June
	Drama Aptitude test		Friday 14 <sup>th</sup> June
<a href="#">St Michael's Catholic Grammar</a>	Academic Selection Test	<b>Applications open:</b> April  <b>Closing date:</b> Tuesday 2 <sup>nd</sup> July	Friday 13 <sup>th</sup> September

# Selection Tests (Other Boroughs)

(please check individual school websites for updated information)

School	Entrance / Aptitude Test	Application Dates (2024)	Test dates (2024)
<a href="#">Dame Alice Owen's</a> (Hertfordshire)	Musical Aptitude Test	<b>Applications open:</b> Thursday 2 <sup>nd</sup> May  <b>Closing date:</b> Tuesday 11th June	Part 1: Monday 2 <sup>nd</sup> September Tuesday 3 <sup>rd</sup> September (if required)
			Part 2: Monday 23rd to Friday 27 <sup>th</sup> September
	Academic Selection Test		Part 1: Monday 2 <sup>nd</sup> September Tuesday 3 <sup>rd</sup> September (if required)
			Part 2: Saturday 28th September
<a href="#">The Latymer</a> (Enfield)	Academic Selection Test	<b>Applications open:</b> Monday 18 <sup>th</sup> March  <b>Closing date:</b> Friday 14 <sup>th</sup> June	Wednesday 4 <sup>th</sup> September Saturday 7 <sup>th</sup> September Sunday 8 <sup>th</sup> September



# Closing Date?

The closing date is **31 October 2024**

The online system will close at **12 midnight on 31 October**



# Late applications

## What happens if I miss the deadline?

- Late applications **will not** be considered until after all 'on time' applicants have been offered a place
- if there is an **exceptional reason** for a late application, it may be treated as on-time
- you must let the Admissions Team know your reason by **Thursday 12 December 2024**.



# What happens next?

## Co-ordinated admissions

- all **33 London boroughs and surrounding county councils** are included in the co-ordinated admissions process
- application lists are exchanged
- offer lists are drawn up
- offer lists are exchanged



# What happens next?

## How will places be allocated?

- If the school receives more applications than places available, the **published admissions criteria** will be applied to decide who can be offered a place
- each school listed on the application form is **equally considered** against the school's admissions criteria regardless of the preference order
- your ranking order **is not** passed on to the individual schools.

# Offers

## Will I be offered more than one school place?

- All children will be offered **one** school place
- if your child qualifies for more than one school place, you will be offered the school which you **ranked higher** on your application form
- any school ranked lower than the one you have been offered will **automatically be withdrawn** and offered to another child.

# Offers

## Are there enough school places available?

- Yes
- The Local Authority makes annual plans to ensure there are enough school places for every Barnet applicant
- every child will be provided with a school place
- however, it may not always be possible to offer a preference school.

# Offers

National Offer Day is  
**Monday 3 March 2025**

You will receive an email with the  
outcome of your application  
**during the evening of 3 March**

You can then **login into your**  
**eAdmissions** account for further  
information

# Offers


## Accepting offers

Places must be accepted or declined online  
by **Monday 17 March 2025**




# No Preference Offer?


What happens if I don't get any of my preferred schools?



Your child will be allocated a place at school with a vacancy



Their name will remain on the waiting lists for your selected schools



You will have the right to appeal



Your child's name can be added to additional school waiting lists

# Appeals

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Every parent has the **right of appeal**

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Appeals are heard by an **independent panel**

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You will have the opportunity to **present your case** in person

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You will need to convince the panel that your **child's needs are more important** than the school's need to limit the admission number

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Appeals are unlikely to be successful unless there are **exceptional grounds**

# Applications to Private Schools

- Private school /fee paying school
- Contact each school individually for information on admissions process
- Different application process – most schools require the children to sit a test
- You give the school permission to contact the school for a confidential reference



# **Transfer to Secondary School September 2025**